



**Student Advisory Board  
APA Division 54  
Society of Pediatric Psychology**

The [Student Advisory Board \(SAB\)](#) is a group of 13 students chosen to represent the student membership within Division 54, the Society of Pediatric Psychology (SPP). The SAB comprises four committees: the Advocacy & Service Committee, the Communication Committee, the Membership Committee, and the Programming Committee. This board works with the Student Representative, who serves as the SAB Chair, to promote student interests in division programming, structure, and training and to encourage other students to get involved with SPP. Outside of the SAB, many members have the opportunity to work closely with the [SPP Board of Directors](#) to assist with board-initiated projects. In general, all SAB positions require approximately 4-8 hours of work per month, which vary throughout the year depending on the role and time of year.

**Advocacy & Service Committee (3 Members)**

This committee coordinates student-specific advocacy and service opportunities at the Society of Pediatric Psychology Annual Conference (SPPAC), the American Psychological Association (APA) Annual Convention, and virtually throughout the year. It also plays an essential role in shaping the initiatives of the SAB by leading an annual needs assessment of the SPP student membership.

**Committee Roles:**

1. Advocacy Chair (position currently unavailable)
2. Service Co-Chair (position currently unavailable)
3. Service Co-Chair (*position available for 2022 application cycle*)

**Duties:**

- Plan and coordinate student activities at conferences and virtually throughout the year, including service events and student-specific advocacy programming.
- Build and maintain collaborative relationships with SPP groups related to service and advocacy (e.g., Antiracism Student/Trainee Workgroup, Diversity SIG).
- Complete an annual trainee-specific needs assessment to guide SAB initiatives/projects.
- Communicate with students regarding service and advocacy topics and opportunities via various communications platforms (i.e., SPP listservs, Twitter, SPP Facebook Group, Podcast, etc.).
- Assist with writing *On the Student Front* articles for the *Progress Notes* Division newsletter.
- Attend SPPAC to organize and implement student service and advocacy events.
- Attend the in-person SAB Business Meeting at SPPAC.
- Attend a monthly virtual SAB meeting.

**Communication Committee (3 Members)**

This committee oversees several projects, including the SPP Podcast, the Student Spotlight Awards, and writing *On the Student Front* articles for the *Progress Notes* Division newsletter. The Communication

Committee is responsible for the SPP Podcast, which launched in 2022. This podcast highlights the latest research, clinical, training, and advocacy initiatives in pediatric psychology, featuring interviews with leading experts in the field, authors of research articles, and individuals in SPP leadership positions. Additionally, the podcast will release episodes with content specifically aimed at supporting pediatric psychology trainees' development. The Graduate Student Spotlight Award and Undergraduate / Post-Baccalaureate Student Spotlight Award were initiated to acknowledge students in pediatric psychology. This award highlights the achievement of graduate and undergraduate/post-baccalaureate students and introduces these outstanding students to professionals in the field. Lastly, the Communication Committee works closely with the Student Representative to write *Progress Notes* articles.

**Committee Roles:**

1. Podcast Co-Chair (position currently unavailable)
2. Podcast Co-Chair (*position available for 2022 application cycle*)
3. Student Spotlight Chair (position currently unavailable)

**Duties:**

- Organize, record, & distribute the SPP Podcast.
- Organize calls for nominations for the Graduate and Undergraduate/Post-Baccalaureate Student Spotlight Award.
- Review Spotlight Award applications and choose an outstanding student to highlight in each edition of *Progress Notes*.
- Assist with writing *On the Student Front* articles for the *Progress Notes* Division newsletter.
- Attend SPPAC to promote communications projects.
- Attend the in-person SAB Business Meeting at SPPAC.
- Attend a monthly virtual SAB meeting.

**Membership Committee (3 Members)**

This committee oversees student membership, coordinates with other SPP committees to enhance membership, and leads initiatives to recruit new student members. Some of the tasks the membership committee has recently worked on include updating the list of graduate programs, internships, and fellowships that offer training in pediatric psychology, leading the active Network of Campus Representatives (NCR), and engaging student members through Twitter.

**Committee Roles:**

1. NCR Co-Chair (position currently unavailable)
2. NCR Co-Chair (*position available for 2022 application cycle*)
3. Training Program Dissemination Chair (position currently unavailable)

**Duties:**

- Identify individuals willing to promote SPP membership and encourage them to do so
- Overseeing NCR members across the country
- Holding quarterly virtual NCR meetings and leading an in-person NCR meeting at SPPAC.
- Developing and distributing a bi-annual NCR newsletter.
- Expand student membership beyond psychology by providing information about SPP to medical/nursing students, social work students, child life students, etc.
- Explore other ways to increase student membership.
- Develop and distribute databases of pediatric psychology-specific training sites at the graduate, internship, and post-doctoral levels.
- Develop and maintain new resources on post-baccalaureate research opportunities.

- Assist with writing *On the Student Front* articles for the *Progress Notes* Division newsletter.
- Attend SPPAC to network & discuss student membership.
- Attend the in-person SAB Business Meeting at SPPAC.
- Attend a monthly virtual SAB meeting.

### **Programming Committee (3 Members)**

This committee plans student programming at SPPAC and the APA Convention. Members of this committee work closely with the Student Representative and other members of the SAB to generate ideas about student programming at conferences. Previous student programming has included trainee-focused professional development panels and webinars, trainee mentoring opportunities with pediatric psychologists (i.e., SPPAC Mentorship Lunch), and peer-to-peer networking events (e.g., SPPAC & APA Student Socials).

#### **Committee Roles:**

1. Professional Development Chair (position currently unavailable)
2. Mentoring Chair (*position available for 2022 application cycle*)
3. Networking Chair (*position available for 2022 application cycle*)

#### **Duties:**

- Plan and coordinate student activities at conferences, including professional development sessions, mentorship events, and social hours/networking events.
- Communicate with other students and professionals in the field regarding topics of interest to inform conference programming.
- Assist with writing *On the Student Front* articles for the *Progress Notes* Division newsletter.
- Attend SPPAC to organize and implement trainee programming.
- Attend the in-person SAB Business Meeting at SPPAC.
- Attend a monthly virtual SAB meeting.

### **Student Representative (1 Member\*)**

The Student Representative coordinates and oversees all SAB-related activities by leading SAB meetings and assisting SAB Committees with their responsibilities. The Student Representative serves as the liaison between students and the Executive Board of the Division by serving as a voting Board member. The Student Representative also attends and assists with planning SPPAC and the APA Convention, attends all Executive Board meetings, and writes *On the Student Front* articles for the *Progress Notes* Division newsletter. This position generally requires approximately 1-3 hours per week of work.

*\*(position available for 2022 application cycle)*

#### **Duties:**

- Attend the Division's Executive Board meetings at SPPAC, the APA Convention, and the Midwinter Meeting (*travel costs covered*).
- Attend the virtual monthly Board of Directors meeting.
- Serve as Chair of the SAB by overseeing all SAB Committee responsibilities.
- Lead SAB business meetings during SPPAC (in-person) and APA (virtual).
- Lead monthly virtual SAB meetings.
- Assist the Division Membership Chair in recruiting student members to the Division.
- Assist the Division Programming Chairs with SPPAC and APA planning, and serve on the Division Programming Committee.

- Bring student issues related to the training and preparation of pediatric psychologists to the attention of the Division.
- Develop programming and services that address students' needs.
- Carry out steps toward strategic goals set by the Executive Board of Division 54.
- Work with the Division President and Incoming President on selecting new SAB members.
- Manage the student listserv.
- Communicate with all student members through the *Progress Notes* newsletter, the student and general listserv, and email.