SOCIETY OF PEDIATRIC PSYCHOLOGY ANNUAL CONFERENCE — SPPAC

MARCH 30 - APRIL 1, 2023 | CHICAGO, ILLINOIS

Call for Proposals

General Guidelines and Requirements

All proposals will be peer-reviewed. We are soliciting five types of proposals for SPPAC 2023:

- **Pre-conference workshops**
- **Scientific symposia**
- **Professional development seminars**
- **Poster abstracts**
- **Paper abstracts** - *Accepted paper abstracts will be presented by the first author in a scientific symposium.*

See below for specific guidelines and requirements for each of the types of submissions.

NEW THIS YEAR: All poster and paper abstracts accepted for presentation at SPPAC will be published in a Supplement of the *Journal of Pediatric Psychology,* SPP's official journal.

The SPPAC Scientific Program Committee is committed to developing a conference program that is inclusive of a range of sizes of institutions and professional networks. Multiple submissions from the same dataset are discouraged. A study divided into small sub-studies is discouraged unless there is clear rationale for presenting various aims in different abstracts. All scientific oral and poster proposals should represent final and original results. Proposals based on ongoing projects will be evaluated in light of likelihood of complete data by the conference. Proposals with complete data at the time of submission are preferred.

Abstracts should be written in clear and concise English, so that reviewers are able to focus solely on the scientific merits of the submission. We encourage authors who are non-English-speaking to have their abstracts checked for grammar and spelling prior to submission.

Learning Objectives Guidelines

All oral presentation proposals (scientific symposia, professional development seminars, pre-conference workshops, and paper abstracts) must include three to five specific learning objectives that participants will achieve from the proposed session. Learning objectives are statements that clearly describe what the participants are expected to learn and how participants can apply this knowledge in practice or other professional contexts. These must be observable and measurable.

Terms to consider when writing learning objectives:
- List, describe, recite, write
- Compute, discuss, explain, predict
- Apply, demonstrate, prepare, use
- Analyze, design, select, utilize
- Compile, create, plan, revise

- Assess, compare, rate, critique

Terms to avoid when writing learning objectives:
- Know, understand
- Learn, appreciate
- Become aware of, become familiar with

Scientific Symposium Guidelines

Submissions for scientific symposia will be considered for 75-minute sessions. Symposium proposals can include a **maximum of 3 speakers and a Moderator.** Each speaker will prepare a 15-20 minute oral presentation. The role of the Moderator will be to facilitate a question-and-answer session with audience members; the Moderator will not prepare or present their own data or slides. Scientific symposium proposals are required to have at least 1 presenter at a psychologist and/or faculty level. Non-psychologist co-presenters (patients, parents, and professionals from other disciplines) are encouraged.

Scientific symposium proposals must include:

1. Presenter information including full names, degrees, and affiliations.
2. A summary of the proposed session, including the purpose, structure, relevance to the conference theme, and approach to addressing equity, diversity, and inclusion (max 400 words).
3. Three to five specific learning objectives that participants will achieve from the session
4. Individual abstracts from each contributing speaker (max 300 words each).
5. Please note if the submission represents a collaborative effort among members of a SIG or across SIGs.
6. Please specify the learner level (beginner, intermediate, and/or advanced).

Scientific symposium proposals will be reviewed based on the following six categories:

- Significance: Importance of the study findings, contribution to pediatric psychology.
- Approach: Quality of the research methods.
- Summary score: Overall quality of the proposal.
- Alignment with the conference theme.
- Equity, diversity, and inclusion considerations.
- Incorporation of patient and family voices.

Preference will be given to proposals that are relevant to the conference theme, are inter-institutional collaborations, and that include first-time speakers and speakers from diverse backgrounds. The Scientific Program Committee may recommend revisions to scientific symposia proposals prior to acceptance.

Professional Development Seminar Guidelines

Proposals for 75-minute professional development seminars will be considered. Professional development seminars can include **a maximum of 3 speakers and a Moderator**. Each speaker will prepare a 15-20 minute oral presentation. The role of the Moderator will be to facilitate a question-and-answer session with audience members; Moderators will not prepare or present their own data or slides.

Professional development seminar proposals must include:

1. Presenter information including full names, degrees, and affiliations.
2. A description of the proposed session, including the purpose, structure, and relevance to the conference theme (max 400 words).
3. A brief description of the career development stage of the target audience (i.e., students/early career/mid-career/late career or senior career) and background (researchers, clinicians, administrators, scholar practitioners, etc), and how the proposed session will meet the professional development needs of that audience (max 200 words).

4. A brief description of the relevant expertise of the presenters, proposed teaching methods, and approach to prioritizing equity, diversity, and inclusion (max 200 words).
5. Three to five specific learning objectives.
6. Individual abstracts from each contributing speaker describing **what the speaker will contribute to the session, the teaching strategies that will be used, and their relevant expertise** (max 300 words each).
7. Please note if the submission represents a collaborative effort among members of a SIG or across SIGs
8. Please specify the learner level (beginner, intermediate, and/or advanced).

Professional Development Seminar submissions will be reviewed based on the following five categories:
- Significance: Relevance to the professional development of pediatric psychologists.
- Approach: Quality of the teaching methods.
- Summary score: Overall quality of the proposal.
- Alignment with the conference theme.
- Equity, diversity, and inclusion considerations.

Preference will be given to proposals that are relevant to the conference theme, are developed for a target audience at more than one career stage, are inter-institutional collaborations, and that include first-time speakers and speakers from diverse backgrounds. The Scientific Program Committee may recommend revisions to professional development seminar proposals prior to acceptance.

Pre-Conference Workshop Submissions
We invite proposals for 150-minute (2.5 hour) pre-conference workshops that explore a topic in-depth in order enhance pediatric psychologists' skills in advocacy, leadership, research, and/or clinical practice. Presenters must have established expertise in the topic area. All pre-conference workshops will be held on Thursday March 30.

Submissions for Pre-Conference Workshops must include:
1. A summary of the proposed pre-conference workshop, including the purpose, structure, and relevance to the conference theme (max 400 words).
2. A brief description of the relevant expertise of the presenters, proposed teaching methods, and approach to prioritizing diversity, equity, and inclusion (max 200 words).
3. A brief description of the career development stage of the target audience (i.e., students/early career/mid-career/late career or senior career) and background (researchers, clinicians, administrators, scholar practitioners, etc), and how the proposed session will meet the education and training needs of that audience (max 200 words).
4. Three to five specific learning objectives.
5. Please note if the submission represents a collaborative effort among members of a SIG or across SIGs
6. Please specify if there is a need to limit the session to a certain number of attendees and provide a rationale.
7. Please specify the learner level (beginner, intermediate, and/or advanced).

Pre-conference workshop submissions will be reviewed based on the following five categories:
- Significance: Relevance to pediatric psychologists' skills in advocacy, leadership, research, and/or clinical practice.
- Approach: Quality of the teaching methods.
- Summary score: Overall quality of the proposal.
- Alignment with the conference theme.
- Equity, diversity, and inclusion considerations.

Preference will be given to proposals that are inter-institutional collaborations, relate to the conference theme, are developed for a target audience at more than one career stage, employ effective and active

teaching strategies, and prioritize our organization's values of equity, diversity, and inclusion. The Scientific Program Committee may recommend revisions to pre-conference workshop submissions prior to acceptance.

Paper and Poster Abstract Guidelines

Submissions for paper and poster abstracts must not exceed **300 words** (not including authors, affiliations, and title). Please list author affiliation based on where the work was completed. Tables, figures, and references are not permitted. Authors are limited to **one** first-authored abstract submission. Authors can indicate if they would like their abstract submission to be considered for paper presentation only, poster presentation only, or both. Accepted paper abstracts will be presented orally by the first author in a scientific symposium. Accepted poster abstracts will be presented in poster sessions.

All abstract submissions must include the following headings:
- Introduction (background, objective)
- Methods (sample, procedures, measures, analysis)
- Results (primary findings)
- Conclusions (implications)

Paper and poster abstracts will be reviewed based on the following six categories:
- Significance: Importance of the study findings, contribution to pediatric psychology.
- Approach: Quality of the research methods
- Summary score: Overall quality of the proposal.
- Alignment with the conference theme.
- Equity, diversity, and inclusion considerations.
- Incorporation of patient and family voices.

Poster Specifications

Posters should not exceed the dimensions of 4 feet x 4 feet. Poster Boards will have 2 posters displayed on each side of the poster boards. All posters will be assigned a poster # for each poster session.

Here are a few hints for good poster presentations:
- Make your poster simple and eye-catching
- Use simple drawings, diagrams, graphs and/or photographs
- Graphics should be explicit and brief
- Have clean and attractive layouts
- Use few panels, including an introduction/summary.
- Simple use of color can add emphasis effectively.
- The 6 best color combinations are:
- Black on white
- Red on white
- Green on white
- Blue on white
- White on blue
- White on black
- Use large print and a minimum of text
- Your poster should contain headings that organize and logically display the information.
- You may bring handouts for distribution (350 attendees are expected)
- Keep abbreviations and jargon to a minimum

NEW THIS YEAR!

Publication in the Abstracts Issue of *Journal of Pediatric Psychology*

- Poster and paper abstracts accepted for presentation at SPPAC will be published in a supplement of the *Journal of Pediatric Psychology*, SPP's official journal, on the JPP website. The supplemental issue will be published 1-2 months after SPPAC.

    o Late-breaking poster abstracts will not be included in the *Journal of Pediatric Psychology* supplemental issue.

- No revisions can be made after the abstract submission deadline. Please ensure that the abstract submission (including title, authors, credentials, affiliations, and results) is accurate at the time of submission.

- All abstracts, regardless of publication in the *Journal of Pediatric Psychology* supplemental issue, will be displayed digitally in non-enduring meeting materials (e.g., mobile app and online program).

For information about conference programming, please contact:
2023 Conference Chair: Soumitri Sil, PhD, ABPP: soumitri.sil@emory.edu
2023 Conference Co-Chair: Naadira Upshaw, PsyD: nupshaw@emory.edu

For questions related to conference logistics (e.g., hotel, registration, etc), please contact:
info@pedpsych.org